

Deposit Type: Primary <input type="checkbox"/>	Sec – 2 Metal <input type="checkbox"/>	Accredited <input type="checkbox"/>	Deposit No:
	Sec – 3 Metal <input type="checkbox"/>	Ag SCRAP <input type="checkbox"/>	
	Sec – 4 Metal <input type="checkbox"/>	Sweep <input type="checkbox"/>	

CUSTOMER DETAILS:		Customer Code: <small>(Please complete if known)</small>	
Full Name:			
ABN (if applicable):			<small>Individuals & Sole Traders only</small>
			Date of Birth: / /
Residential Address:			Post Code:
Postal Address:			Post Code:
Email:			Phone No:

PAYMENT DETAILS: *Funds must be paid into an account in the customer's name as The Perth Mint does not allow Third Party Transactions.*

Account Name:			
Branch No. (BSB):		Account No:	

Please state, the Country of Origin for the gold in this lodgement:	
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GST DECLARATION: *Please tick the relevant declaration and sign. If not completed payment will be delayed.*

1. **Tick this section only if you are a Hobbyist and do not have an ABN.**
 I hereby declare that I am not carrying on a business enterprise which is required to be registered for GST purposes.
 As such, I do not have an ABN

OR

2. **Tick this section only if you are a Registered Business with a current ABN who is registered for GST and wishes to have precious metals refined.** *If not completed and signed, Primary deposits will be given a 14 day Outturn*
 Agreement for Perth Mint Refinery to refine dore to London Good Delivery Standard and to purchase OR credit the gold and silver to an unallocated Metal Account.
 I acknowledge that my/our refining deposits are lodged under the General Terms and Conditions for Refining of Mines Gold by PMR

OR

3. **Tick this section if you are a Hobbyist with an ABN**
 I hereby declare that I have a current ABN but not registered for GST.

The particulars shown on this GST declaration are true and correct in every detail.

Signature:		Date:	
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ACKNOWLEDGEMENT DECLARATION: *Failure to sign declarations & provide ID will delay payment.*

The precious metal in this lodgement is my property, or is the property of _____ and I confirm that I have authority to deposit this material.

I declare that the material sent/presented does **not** contain **Mercury Hg**

I am over 18 years of age.

I authorise The Perth Mint to provide details to the Western Australian Police Department, if requested.

The information I have provided in relation to my name, address and identification is true and correct.

Name:		Signature:		Date:	
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LODGEMENT DETAILS: *If lodging via post, please advise the details of your lodgement below and include this form in your parcel.*

Description of Material:	Approx. Weight (gms/ozs):
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DELIVERY ADDRESS:	PMR, 131 Horrie Miller Drive, PERTH AIRPORT WA 6105
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INSTRUCTIONS ON WHO SHOULD COMPLETE THE PERTH MINT REFINERY - CUSTOMER TRANSACTION FORM & GST DECLARATION

- Use this form if you are a Hobbyist and have an existing Cust Code or are a *NEW* customer, wishing to lodge precious metal in person or via mail.
- Use this form if you are an Australian Company with an existing Cust Code and wish to lodge precious metal in person or via mail.
- If you are a *NEW* Australian Company customer. Please contact the Refinery General Manager for KYC/ AML approval before lodging.
- Do not use this form if you are a Foreign Company. Please contact the Refinery General Manager for KYC/ AML approval before lodging.

CHECKLIST FOR LODGING

Ensure that you have completed the following sections on page one

- Customer Details
- Date of Birth for Individuals & Sole Traders only
- Payment Details
- Country of Origin (the country from which this material was sourced)
- GST Declaration
- Acknowledgement Declaration
- Transaction Details (if lodging via post)

The following documents must be enclosed with your parcel or submitted in person

- Completed Customer Transaction Form & GST Declaration, required for every lodgement
- Certified copies of personal identification documents & company documents, only required for *NEW* customer accounts

CUSTOMER IDENTIFICATION - MINIMUM REQUIREMENTS

All copies of documents must be certified

Individuals:**Your Identity Document Requirements**

You **MUST** present at least **ONE** primary document from the list.

Does your primary document contain **BOTH** a photograph **AND** your current residential address?

- Yes ► No additional identification is required.
 No ► You must also supply one secondary document that contains your current residential address.

To verify your identity, the details in the Customer Details section must **EXACTLY MATCH** to your identification documents including full given name, no initials.

Primary Identification Documents

- **Driver's Licence**, Australian or foreign, containing a photograph & signature *(which is current and shows a current residential address)*
- **Passport**, Australian or foreign, containing a photograph and signature *(which is no more than 2 years expired)*
- **National Identity card**, foreign, containing a photograph and signature
- **Proof of Age card** issued by Australian State / Territory, containing photograph
- **Centrelink Pension Card** (current)
- **Australian Birth Certificate** (not an extract)
- **Australian Citizenship Certificate**

Secondary Identification Documents

- Utility Bill or Council Rates notice (less than 3 months old)
- Taxation Notice or Centrelink Statement (less than 3 months old)

Sole Traders:

As stated for individuals, plus a certified copy of the ACN/ABN certificate of incorporation issued by ASIC (other documents may be requested)

Australian Companies:

As stated for individuals for the Director of the company, plus a certified copy of the ACN/ABN certificate of incorporation issued by ASIC (other documents may be requested)

Trusts:

As stated for individuals and companies, plus a certified copy or extract of the trust deed

Partnerships:

As stated for individuals and companies, plus a certified copy or extract of the partnership agreement

CERTIFYING DOCUMENTS: Examples of persons eligible to certify documents. Please note this is not a complete list.

Item No	A person who is currently licensed or registered to practice in the following occupations:
103	Legal Practitioner
104	Medical Practitioner
108	Pharmacist
217	Justice of the Peace
209	Commissioner for Declarations
208	Commissioner for Affidavits
228	Notary Public
232	Police Officer
225	Member of the Institute of Chartered Accountants in Australia, CPA Australia or the National Institute of Accountants
202	Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the Consular Fees Act 1955)



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