

Perth Mint Use Only

Date: ...../...../..... Shop Staff Member: \_\_\_\_\_ Purchase No: \_\_\_\_\_



## TRANSACTION FORM - BULLION (INDIVIDUALS / SOLE TRADERS)

**Section A: Please state the country of origin/ country you took possession of the Gold/Silver in this lodgement:**

**Section B: Customer Details**

Surname: \_\_\_\_\_ Given Name/s: \_\_\_\_\_

**Section C: Business Details if Sole Trader**

Full Business Name \_\_\_\_\_

Full address of principal place of business \_\_\_\_\_

Australian Business Number (ABN) \_\_\_\_\_

**Section D: Ownership (Tick One Only)**

(Tick One Only)

- The Products/Goods offered for sale are legally owned by me and they are not under finance or any encumbrance **OR**
- I am legally entitled to be in possession of the Products/Goods offered for sale on behalf of the owner / Trust / Estate and they are not under finance or any encumbrance

Name of Legal Entity/Owner (if applicable): \_\_\_\_\_

**If you are selling on behalf of a company, trust or other entity, you will also need to complete a Customer Due Diligence form for the entity and provide additional documentation. Please speak to our staff for more information.**

**Section E: Payment Details**

The Perth Mint will pay by Direct Credit. **The Perth Mint does not allow third party transactions. Payment will only be made to a bank account held in the name of the Customer and owner of the Products/Goods.**

Name of Bank: \_\_\_\_\_ Account Holders Name: \_\_\_\_\_

Branch (BSB) Number: **(6 Digits)**

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Account Number: **(5 to 9 Digits)**

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**Please ensure all the details are correct. The Perth Mint will not be liable for incorrect account numbers/BSB numbers provided by you.**

While The Perth Mint will endeavour to settle the above trade on the specified date, it cannot be held responsible for any delays in payment. The Perth Mint is subject to regulatory reporting obligations for the purchase of certain products/goods and therefore reserves the right to delay payment pending any routine law enforcement action or instruction.



**Section F: Customer's Australian Goods and Services Tax ("GST") Declaration**

(Tick One Only)

- HOBBYIST/PRIVATE TRANSACTION:** You are not carrying on a business which is required to be registered for GST.
- REGISTERED BUSINESS:** You are a registered business with a current ABN and wish to sell the Products/Goods to The Perth Mint. A reverse charge of GST may apply. If applicable, the purchase documentation issued by The Perth Mint will show the reverse charge items and The Perth Mint will collect and remit the GST on the transaction to the Australian Taxation Office in accordance with current legislation.
- REGISTERED BUSINESS AND NOT REGISTERED FOR GST:** You are a hobbyist with a current ABN but not registered for GST.

**Section G: Customer Declaration and Consent**

By signing below:

- I declare that I am 18 years of age or over.
- I declare that the information provided in this form is complete, true and correct.
- I acknowledge that I have read and accept the terms and conditions for Selling your Bullion to the Perth Mint. Please see our website or ask staff for a copy.
- I acknowledge that have read and accept The Perth Mint's Privacy Policy. Please see our [website \(https://www.perthmint.com/privacy-policy/\)](https://www.perthmint.com/privacy-policy/) or ask staff for a copy.
- I consent to The Perth Mint collecting, using and disclosing the information pursuant to this form and proposed transaction to a third-party identity verification service to comply with its regulatory and legal obligations, including the Anti-Money Laundering and Counter Terrorism Financing Act 2006.
- I acknowledge The Perth Mint will rely on the information provided by me to assess the transaction on this form.
- I acknowledge that failure to complete the relevant sections may result in a delay of payment.

**Print Name** .....

**Signature**.....

**Date**...../...../.....

<u>Perth Mint Use Only</u>	
Transaction Form - all relevant sections completed?	
I confirm that the attached photocopied documents are true copies of, or as noted below are the correct details of, the original identification documents as presented by the Customer.	
Shop Officer (Verifier's) name: _____	Signature: _____
Notes: _____	Date: ___/___/_____
Please tick: <input type="checkbox"/> NEW /UPDATE ID ON HPE	

# IDENTIFICATION REQUIREMENTS

## ID requirements for selling Bullion or Nuggets

In accordance with requirements under the Anti-Money Laundering and Counter Terrorism Financing Act 2006 (AML/CTF Act), you must present **one primary document from the list below containing your full name, date of birth and current residential address. If it does not contain all of the required information, you must also supply secondary document(s) that contains the missing information.**

### **Primary Identification Documents:**

- Driver's Licence (Australian or foreign, containing a photograph and signature)
- Passport (Australian or foreign, containing a photograph and signature)
- National Identity Card (Foreign, containing a photograph and signature)
- Card (Issued by Australian State or Territory, containing photograph, giving proof of age)
- Birth Certificate (Australian or foreign)
- Citizenship Certificate (Australian or foreign)
- Pension Card (Australian, issued by Centrelink)

### **Secondary Identification Documents with name of Individual and physically linked to current Residential Address (Type**

#### **1 – Single Document Acceptable):**

- Utility Bill (Water, Gas, Electricity, Fixed Telephone Home line) less than 3 months old recording provision of services to Individual
- Shire/Council Rates notice less than 3 months old recording services to the Individual
- Official Letter/Statement issued by a Commonwealth, State or Territory Agency issued within the preceding twelve months where applicable recording financial benefits to individual, or from ATO recording debts payable to/by individual and by/to ATO or Local Government/Utilities provider recording provision of services to individual
- Under 18's letter from a School Principal, in relation to a person under the age of 18, issued within the preceding three months recording the period of time the individual attended that school

### **Secondary Identification Documents with Residential Address (Type 2 – Documents less than 3 months old, acceptable as one of two or more):**

- Bank Statement – with sighting of corresponding debit/credit card
- Employment payslip(s) with address
- Insurance bill – home, car, etc
- Internet provider, Foxtel, Austar bill
- Medical Statement – radiology, pathology, etc

### **Notes**

- All ID documents must be current, except passports which must be less than 2 years expired. All customers undergoing face to face identification verification must sign a declaration acknowledging that all information they have provided to The Perth Mint Shop is current and correct
- Translations: Any documents in a language other than English must be accompanied by an English translation prepared by an accredited translator